

Timeline for Implementation **Health Insurance for Health Care Workers**

June	July	August	September	October	November	December	January 2009	Monthly
<p>Department finalizes health insurance benchmark criteria</p> <p>Department establishes methodology for distribution of funds</p> <p>Department develops Health Insurance for Health Care Workers Application Packet</p> <p>All-provider meeting to review application process</p>	<p>Application package for health insurance coverage sent to providers</p> <p><u>Application 1</u> Due Friday, July 25. All providers must return the application. Indicates the agency's intent to participate.</p>	<p>Agency begins working with insurance agent and educating them about the funding initiative</p> <p>Department submits final distribution criteria to participating agencies</p>	<p>Employee Education about the initiative and agency plan to participate</p>	<p>Agency conducts health surveys</p> <p>Agency decides on a specific health insurance plan and cost</p> <p>Agency defines eligibility criteria</p>	<p>Agency sets up premium 125 cafeteria plan</p> <p>Employee education about plan</p> <p>Agency submits Application 2 to the Department by Monday, December 1</p> <p>Agency enrolls</p>	<p>Agency sets up payroll</p> <p>Agency pays insurance carrier</p> <p>Department reviews and approves agency application and agrees on monthly gross adjustment amount</p>	<p>Department provides a gross adjustment to each agency at the beginning of the month</p> <p>Insurance Coverage Begins!</p>	<p>Agency submits monthly reports tracking total expenditures for health insurance coverage</p> <p>Department provides adjustments to monthly gross adjustment and/or recovery as necessary</p>

Agency Activity in Green
Department Activity in Blue
Joint Activity in Black

Timeline for Implementation
Health Insurance for Health Care Workers

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